

41th meeting of the Ocean Facilities Exchange Group; London 14th - 15th November 2018**Minutes from meeting:**

Present: Odd J. Pollen, Colin Day, Erica Koning, Natalie Clark, Olivier Quedec, Goulwen Peltier, Javier Prades Vilarroya, Doreen Rößler, Klas Lackschewitz guest: Rebecca Scott (Programme Manager NERC)

Apologies: Per Nieuwejaar and Miki Ojeda

Minutes and actions

Welcome and introduction by the chair, Odd J. Pollen.

Review of actions and minutes:

Action 5.2.3.1 – Closed; see Action 4.1.

Action 4.1 – Done; Erica will send a new “barter cruise planning guide” to all partners shortly after the meeting (an official document will be displayed on the website and an informal document is for the partners only).

Action 37.4 – Still open until next meeting (an approval of the NSF is still required).

Action 37.12 – Erica has sent an actual barter balance document to all partners.

Action 38.1- 1. Instead of a monthly email to OFEG members for story updates for the OFEG website, all partners should send a cruise summary of each barter cruise (received from the responsible PI) to the chair. The chair will send this document to Sandra to add onto the OFEG website.

2. Still open

3. Closed.

4. Colin will send the MFP brochure incl. a short introduction to the chair.

Action 38.7. – Standing action.

Action 39.4 – Standing action, all partners (except Germany) are called upon to send new pictures of ships and equipment to the chair.

Action 40.1 – 1. Because the MFP-videos of Colin are no longer up to date, this action was closed.

2. Still open; barter point table will be reviewed every spring meeting

3. Still open.

4. Closed.

- Action 40.2. – 1. Still ongoing action; Goulwen will take care to send a link of the new French website if it is online.
2. OFEG-Tech equipment list needs to be updated (incl. a short introduction). OJ will get in contact with the OFEG-Tech chair Dag Hellesnes.

Actions 40.3. to 40.8. – all closed.

New items:

- Erica will send some information from the German control centre about the conditions for entry the harbour of Walfish Bay.
- **Action: Erica** Erica will send a summary report of a German barter cruise on RV Pelagia to OJ.
Action: Erica
- Olivier will send a summary report of the barter deployment of AUV Asterix on the Sarmiento de Gamboa to OJ
Action: Olivier
- Javier will send a summary report of the barter deployment of AUV ABYSS on the Sarmiento de Gamboa to OJ.
Action: Javier
- Everbody should check the links to their vessels from time to time.
Action: All
- Barter equipment need to be updated. Everybody should go through the list of equipment and check what needs to be removed or is there any new equipment which should be included in the list.
Action: All

General items:

Update of the OFEG activity document & barter balances

- Erica has sent an updated spreadsheet with barter points for 2018 to all partners (see also Action 38.7)

Review of barter requests & vessel/ equipment availability

- See updated table in attachment.

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Status of OFEG web site

- Colin has presented modifications and updates of the OFEG web page (see several resulting Actions).

Status of proposed barter equipment post cruise assessment form

- Klas has sent a modified version of the post cruise assessment form for barter equipment to all partners.

OFEG cruise programs 2018/2019

- Cruise programs for 2018/2019 were presented by the relevant OFEG partners. Cruise programs are uploaded on OFEG website as far as they have been published (see 'Ship Schedules').

Status and plans of web-based Marine Facilities Program (MFP)

- AAD (Australian Antarctic Division, Tasmania) is now an official user (signed contract); they use the inventory management only for the time being. CSIRO (also Tasmania) is planning to use the full MFP system. They now have a paid test account on a dedicated server located in Australia.
- NSF (USA) is also planning to use the application / cruise planning tool. They currently have a test account.
- IMR (Norway) has not the manpower to set it up by now.
- CSIC (Spain) is planning to use the MFP very soon.
- BSH (Germany) is also interested to use the MFP.
- MFP has got a major update with several new functions. Furthermore, a new MFP phone app with full scanner functionality is now available. This increases the potential for the use of the OFEG group (e.g. port notes).
- P&O maritime has asked for information

Emerging issues and new projects:

None.

Next meeting

10th – 11th of April 2019 in Bergen

29th – 30th of October 2019 in Hamburg

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Actions from previous meetings

Meeting	Actions	Detail	Responsible	Due date
OFEG 37	Action 37.4	Natalie/Colin to discuss NSF ships barter points of NERC/NSF ships with NSF	Natalie/ Colin	By OFEG 42
OFEG 37	Action 37.12	All partners check Erica's new activity document for previous years 2014/15/16, add comments to briefly describe cruise activity and send details to Erica to update the master table. Erica to send updated table with all comments to Colin to upload on website	All / Erica / Colin	By OFEG 42
OFEG 38	Action 38.1	OFEG web site actions: <ol style="list-style-type: none"> 1. Monthly email OFEG members for story updates for OFEG website 2. Upload details of NSF ships to OFEG website (under meeting documents) 3. Add information about MFP on the web in some shape or form (Slides? Plain text?). 	Colin	By OFEG 42
OFEG 38	Action 38.7	All partners have to send a contact address of vessel responsible operators, which Erica will complete the guide.	All / Erica	By OFEG 42
<u>Actions from the 39th Meeting</u>				
Meeting	Action	Detail	Responsible	Due
OFEG 39	Action 39.4	Send news, pictures of ships and equipment to Sally to post on web.	All	By OFEG 42

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<u>Actions from the 40th Meeting</u>				
Meeting	Action	Detail	Responsible	Due
OFEG 40	Action 40.1	OFEG web site actions: 1. Barter point table needs a date of last update 2. Change “Barter Ships” in “Barter System” and put it under “About OFEG” 3. Evaluation of the barter ship and equipment table (a correlation to OFEG-Tech to be taken into account) every spring meeting	OJ	By OFEG 42
	Action 40.2	OFEG web site actions: 1. Check the weblinks to the research vessels 2. Check if barter equipment can be removed or if there is any new equipment (incl. proposed barter points) and send information to Colin	All	By OFEG 42
<u>Actions from the 41th Meeting</u>				
Meeting	Action	Detail	Responsible	Due
OFEG 41	Action 41.1	Send a summary cruise report from the last barter cruises to OJ	Erica / Olivier / Javier	asap
	Action 41.2	Send new infos about the entry procedures to Namibia	Erica	By OFEG 42